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Executive Head: Geraldine Hampton Head of School: Tony Lynch Assistant Head: Marily Troyano

5<sup>th</sup> September 2024

Dear Parent/Carer,

## **VERY IMPORTANT-** Year 6 transfer to Secondary School - September 2025.

Welcome back to a new academic year at St. Charles. I hope you all had a restful and relaxing summer holiday.

I have arranged a transfer meeting for all parents of Year 6 pupils - those who will transfer to Secondary School in September 2025. Parents of Year 5 pupils are also invited to attend.

This is an important meeting and will provide parents with an opportunity to ask questions and have the transfer process explained. The RBKC Secondary School 'Hints and Tips' and Admissions Brochure will be emailed to you after the meeting.

The meeting will take place on: <u>Wednesday, 18th September 2024</u> at <u>3.45pm</u> in the school hall and will last approximately 40 minutes.

We have scheduled this to take place after the Upper Key Stage 2 meeting phase at 3.25pm when Mrs Troyano, Ms Gordon, and Ms Mannion will share with you the expectations for Year 5 and 6, for this academic year 2024/25.

Yesterday, we sent you a list of secondary schools and dates and times of open evenings. Please be aware that these begin next week.

I look forward to meeting you then.

With Best Wishes,

Yours Sincerely,

Geraldine Hampton

**Executive Head**